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A DIWALI CELEBRATION

Diwali 2023 Volunteer Information

Details:

- + **Date:** Thursday, November 2nd, 6:00pm-11:00pm
- + **Volunteer Arrival:** 4:30 p.m.
- + **Event Format:** In-person gala
- + **Attendees:** Approximately 600 attendees
- + **Venue:** Universal Event Space, 6250 Hwy 7, Vaughan, ON L4H 4G3
- + **Dress Code:** Volunteer Shirt, optional: bright colours or traditional South Asian accessories

Volunteer Shifts:

- + *Greeters (4:30pm-9pm) x4*
 - o Greeting guests as they arrive on-site and direct them towards registration
 - o Assisting guests with finding their seats in the ballroom
 - o Assisting the auctioneer with live auction spotting
- + *Registration (4:30pm-9pm) x12*
 - o Checking-in guests as they arrive
 - o Telling guests their table number
 - o Assisting the auctioneer with live auction spotting
- + *Concierge Table (4:30pm-10pm) x2*
 - o Acting as the "go-to" spot during the event, assisting guests with any questions they may have about the event
 - o Assisting the auctioneer with live auction spotting
- + *Car Raffle Sales Roaming (4:30pm-9pm) x10*
 - o Encouraging guests to purchase car raffle tickets
 - o Completing the purchase using transaction terminals
 - o Must be 18+ to volunteer in this role
 - o Assisting the auctioneer with live auction spotting
- + *Silent Auction Hosts (4:30pm-10pm) x8*
 - o Interacting with guesting during the event to promote the silent auction
 - o Assisting guests with bidding on items using technology at their tables
 - o Four volunteers will be dressed in traditional South Asian attire, donated for the evening by a local fashion designer to promote high value auction items
 - o Assisting the auctioneer with live auction spotting